

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, August 11, 2022  
4:30 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 4:01 p.m. by President D. List.
- Members Present: D. List, T. Menzie, J. Cook, K. Carlson, A. Phillips
- Members Absent: H. Ball, W. Forsyth
- Executive Session: It was moved by K. Carlson and seconded by A. Phillips to enter executive session at 4:02 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.  
The motion passed 5 Yes, 0 No.
- Return to Public Session: It was moved by T. Menzie and seconded by A. Phillips to return to public session at 4:27 p.m.  
The motion passed 5 Yes, 0 No.
- Also Present: P. McGee, L. Prinz, R. Stevens, A. Grillo, B. Brown, K. Grattan, K. Kaercher and 0 members of the audience.
- President's Report: D. List hoped everyone is having a great summer and the start of school is right around the corner.
- Academic Focus: None
- Student Council Report: None
- Principals' Comments: A. Grillo reported:
- Summer is going well and the team is getting ready for September. It will be nice to get back to how things were.
  - Hiring is almost complete for the school year.
  - N. Muhlenkamp and T. Luksch are working on events for the senior class such as kickball, homecoming, pep assembly, and a dance.
- B. Brown reported:
- Looking forward to the kids returning to the building.
  - Kindergarten and UPK meet the teacher is on August 31<sup>st</sup>.
  - Communication will be sent out to families for the new schedule for the elementary; PE will be every day.

- Dismissal at the end of the day is being reviewed because there should be no one entering the building, so a new app (Pikmykid) is being looked at.
- Hiring for the elementary is almost complete.

Director Of  
Instructional  
Services  
Comments:

B. Brown reported the Summer Learning Program was a success, over 200 kids participated over the five weeks. Several faculty members were approved for summer work and they have been working on curriculum writing, special education trainings, etc. New teacher orientation is coming up on August 24<sup>th</sup> and August 25<sup>th</sup>.

Business  
Administrator  
Comments:

L. Prinz reported the Natural Gas Bid that is up for approval is a two year agreement. The SEQRA for the SMART Bond and tax warrant are up for approval. The auditors will be in person next Tuesday and Wednesday. Tax bills are at the County being reviewed for processing and will be out by September 1<sup>st</sup>. September 1<sup>st</sup> through September 30<sup>th</sup> there is no penalty and October 1<sup>st</sup> through October 31<sup>st</sup> there is a 2% penalty on school taxes. Taxes cannot be paid after October 31<sup>st</sup> and will be relieved on the Town and County bill in January.

Superintendent's  
Comments:

P. McGee said that the leadership retreat was hosted at Liberty Pumps last Monday. Expectations, team building, and creation of team norms were topics of discussion. Time was also spent on discussing safety and making sure staff is well trained in anything safety related; this will continue to be a main focus of the District. Team norms that the leadership group came up with are:

1. We remember that the kids are why we are here.
2. We value our camaraderie as the backbone of our team cohesiveness.
3. We live by actions, not words. We lead by example.
4. We will communicate timely and with clarity – no surprises.
5. Questions, actively listen to each other, and are open minded.
6. We are respectful of people's time. Schedule meetings with a purpose.

Also a document was created for staff that tells everyone:

An effective leader at BB is

An effective leader at BB does

An efficted leader at BB says/sounds like

An effective leader at BB does not

This will be shared with all staff to hold ourselves accountable throughout the year. He thanked all employees for all of their hard work this summer; there is a lot that goes on behind the scenes to get school ready.

Consent Agenda:

It was moved by A. Phillips and seconded by K. Carlson that the following consent agenda be approved:

Approval of Minutes

July 12, 2022

### Financial Matters

General Fund Bills: Warrant A-87, Ck. # 22399-22407, \$16,346.38  
Warrant A-88, Ck. # 22408-22451, \$146,685.66  
Warrant A-3, Ck. # 22452, \$248,130.67  
Federal Fund Bills: Warrant F-24, Ck. # 400418-400429, \$79,841.34  
School Lunch Fund Bills: Warrant C-23, Ck. 200915-200927, \$3,195.17  
Capital Fund Bills: Warrant H-12, Ck. 2642-2646, \$95,612.05  
Trust & Agency Fund Bills: Warrant TA-27, Wire # 1513-1517  
Ck. 301073-301081, \$1,430,488.30  
Warrant TA- 1, Wire # 1518-1521,  
Ck. 301082-301085, \$110,959.31  
Debt Service Fund Bills: Warrant V-1, Wire # 99161, \$463,829.68  
Monthly Treasurer's Report – June 2022

### Personnel Matters

Resignations/Retirement/Termination:  
Resignation – Elementary Teacher – Codie Grazioplene (Eff. 7/12/22)  
Retirement – Confidential Secretary – Patricia Gunio (Eff. 9/30/22)  
Retirement From District – Elementary Teacher –  
Heather Hill (Eff. 7/31/22)  
Resignation – Cleaner – Thomas Davidson (Eff. 6/30/22)  
Approvals:

Byron-Bergen Health & Safety Committee Members for 2022-2023

Patrick McGee, Superintendent  
Ashley Grillo, Jr./Sr. High School Principal  
Betsy Brown, Director of Instructional Services  
Brian Meister, Elementary School Principal  
Roger Caldwell, Director of Facilities  
Jaime Vindigni, Transportation Coordinator  
Josh Brabon, School Resource Officer  
Amy Stevens, School Nurse and Infection Control Officer  
Robert Kaercher, School Counselor, Parent  
Mike Conine, Chemical Hygiene Officer  
Terry Vick, Jr./Sr. High School Faculty Representative  
Danielle Carson, Elementary School Faculty Representative,  
Parent  
Amy Phillips, Board of Education Trustee, Parent

2022-2023 Additional Jr./Sr. High Extracurricular Appointments

Solo Festival – GWMEA – Joseph Paris  
Solo Festival – NYSSMA – Chorus – Joseph Paris  
All County Chorus (7-8) – Joseph Paris  
All County Chorus (9-12) – Joseph Paris  
All State – Vocal – Joseph Paris  
Singing Silhouettes – Joseph Paris  
Alliance for Equality – Heather Painting  
Nichole Whiteford

2022-2023 Jr./Sr. High Content Leaders

English Language Arts – Diana Walther

Social Studies – Nicholas Muhlenkamp

Ken Gropp

Mathematics – Tiffany Luksch

Science – Peter Spence

2022-2023 Additional Fall Sport Coach/Advisor Recommendations

Boys Soccer

Elliott Flint

2022-2023 Summer Hours – Teachers/Teacher Aides

Teachers

Leah Lyons

Ayn Gardner

Shana Feissner

Elizabeth Overhoff

Charity Kinkelaar

Jenna Voos

Teacher Aides

Robyn Gunther

Beth Wilson

Michelle Wood

2022-2023 Elementary Extracurricular Appointments

Page Turners Grade 4 – Marielle Follaco

Page Turners Grade 5 – Craig Schroth

Safety Patrol – Erin Varley

Science Fair Coordinator – Craig Schroth

4<sup>th</sup> Grade Chorus – Karen Tischer

4<sup>th</sup> Grade Band – Bob Lancia

Elementary Student Council – Jenna Voos

Deborah Slocum

GWMEA Solo Fest – Bob Lancia

Yearbook – Colleen Hardenbrook

Intramural Coordinator – Brian Tatar

Intramurals – Brian Tatar

Grace Campbell

Danielle Carson

Chris Chapman

Appointment – Jr./Sr. High Assistant Principal -

Kathryn Grattan (Eff. 8/1/22)

Kathryn Grattan, who is in the process of attaining initial New York State certificates in the School Building Leader and School District Leader certification areas in the public schools of New York State, is hereby appointed to the 12 month, full-time position of Jr./Sr. High School Assistant Principal in the Jr./Sr. High School Assistant Principal tenure area for a probationary period of four (4) years to commence on August 1, 2022 and to end on August 1, 2026. The salary during the 2022-2023 school year is as

presented to the Board of Education. All other terms and conditions of employment are as stated in the Byron-Bergen Administrators and Supervisors Association agreement.

#### 2021 Capital Project Stipend

##### Appointment – Elementary Teacher – Melissa Conaghan (Eff. 9/6/22)

Melissa Conaghan, who has Conditional Initial New York State certificates in the Elementary Education (1-6) and Students with Disabilities (1-6) certification areas in the public schools of New York State is pending, is hereby appointed to the position of Elementary Education Teacher in the Elementary Education tenure area for a probationary period of four (4) years to commence on September 6, 2022 and to end at the end of the day on the first day of the school year in September, 2026. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1.

#### ~~2022-2023 Mentor Appointments~~

##### Additional Summer Curriculum Writing Hours

Andrew McNeil

##### Summer Hours – Special Education CSE Meetings and Trainings

Jillian Bradigan

Dianne Powers

Natalie Malick

Jodi Gilbert

Evelyn Hunt

Katlin Blackburn

Alana Penna

Kerri Smith

Kelly Lovell

Shana Feissner

Heather Painting

Terry Vick

Heather Young

Laurie Penepent

##### Appointment – Elementary Teacher - Tammy Stewart (Eff. 9/6/22)

Tammy Stewart, who has Conditional Initial New York State certificates in the Elementary Education (1-6) and Students with Disabilities (1-6) certification areas in the public schools of New York State is pending, is hereby appointed to the position of Elementary Education Teacher in the Elementary Education tenure area for a probationary period of four (4) years to commence on September 6, 2022 and to end at the end of the day on the first day of the school year in September, 2026. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1.

##### Appointment – LTS Elementary Teacher –

Darlene Sommerfeldt (Eff. 9/6/22)

Darlene Sommerfeldt, who holds initial certifications in the Childhood Education (1-6) and Students with Disabilities (1-6)

certification areas in the public schools of New York State, is hereby appointed to the temporary position of (Category IV) Long-Term Substitute Elementary Education Teacher commencing September 6, 2022 through June 23, 2023. The salary during this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1. This is a benefit eligible position.

MOA between Byron-Bergen Central School and an Employee

~~Appointment – Confidential Secretary – Rachel Stevens (Eff. 10/1/22)~~

Appointment – School Monitor – Teal Langmaid (Eff. 8/30/22)

Miscellaneous Matters

None

CSE/CPSE Review

CSE

Case # 4391, # 4792

CPSE

Case # 4809, # 4812, # 4815, # 4816, # 4821

The motion passed 5 Yes, 0 No

Reports:

VADIR Report – Jr./Sr. High Principal

A. Grillo reported the 2021-2022 School Safety and the Educational Climate (SSEC) Report, formerly known as the Violent And Disruptive Incident Report (VADIR). This report shows all incidents that involve a suspension throughout the school year. Suspensions can include 1-3 days of in-school suspension, 2-5 days of out-of-school suspension, or any suspension being considered for longer than 5 days will result in a Superintendent's Hearing. For the 2021-2022 school year there was an increase in incidents, mostly due to the fact students were back to in-person. Most of the incidents were minor and student suspensions were in-school; grades 7 and 9 had the most incidents. The Counseling Office provided instruction on many different topics on Grade Level days, weekly newsletters, and individual/group sessions to help support students. A Genesee County Mental Health worker is in the District one day a week to meet with students and families. Social Emotional Learning (SEL) was introduced last year to help supports the wellbeing of both students and staff.

Policy Committee  
Update:

Need to set a date.

Facilities  
Committee  
Update:

None

Budget Committee Update:	None
Audit Committee Update:	The auditors will be coming next week.
SOAR Update:	P. McGee spoke with R. Molisani and will try to get a few dates set to meet.
Positive Recognition:	None
Approval – Policy # 7552 – Student Gender Identity	<p>Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by T. Menzie to approve Policy # 7552 – Student Gender Identity. There was discussion about this policy.</p> <p>The motion passed 4 Yes, 1 No.</p>
Approval – Policy # 8110 – Curriculum Development, Resources, and Evaluation	<p>Upon the recommendation of the Superintendent, it was moved by J. Cook and seconded by K. Carlson to approve Policy # 8110 – Curriculum Development, Resources, and Evaluation.</p> <p>The motion passed 5 Yes, 0 No.</p>
Approval – Policy # 8320 – Textbooks, Library Materials, and Other Instructional Materials	<p>Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by T. Menzie to approve Policy # 8320 – Textbooks, Library Materials, and Other Instructional Materials.</p> <p>The motion passed 5 Yes, 0 No.</p>
Approval – Policy # 8330 – Objection to Instructional Materials and Controversial Issues	<p>Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by J. Cook to approve Policy # 8330 – Objection to Instructional Materials and Controversial Issues.</p> <p>The motion passed 5 Yes, 0 No.</p>
Approval – Policy # 8340 – Instructional Materials and Nonpublic School Students	<p>Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by A. Phillips to approve Policy # 8340 – Instructional Materials and Nonpublic School Students.</p> <p>The motion passed 5 Yes, 0 No.</p>

Approval –  
Byron-Bergen  
Sports Boosters  
MOA

Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by K. Carlson to approve the Byron-Bergen Sports Boosters MOA.

The motion passed 5 Yes, 0 No.

Approval –  
2022-2023  
District-Wide  
School Safety  
Plan

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the 2022-2023 District-Wide School Safety Plan.

The motion passed 5 Yes, 0 No.

Approval –  
2022-2024  
Natural Gas  
Bid Results

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by J. Cook to approve the 2022-2024 Natural Gas Bid Results and purchase natural gas through UGI Energy Enterprises.

The motion passed 5 Yes, 0 No.

Approval –  
Recommendation  
To Deny the  
Application  
For Corrected  
Tax Roll

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by T. Menzie to approve the Recommendation to Deny the Application for Corrected Tax Roll. There was discussion about this recommendation.

The motion passed 5 Yes, 0 No.

Approval –  
2022-2023  
Tax Warrant  
Resolution

Upon the recommendation of the Superintendent, it was moved by J. Cook and seconded by K. Carlson to approve the 2022-2023 Tax Warrant Resolution.

RESOLUTION TO CONFIRM TAX ROLLS  
AND  
AUTHORIZE TAX LEVY

RESOLVED, that the Byron Bergen Central School District levy a tax of \$9,183,231 on the taxable property in the District, and the following resolution be adopted, to wit:

WHEREAS the Board of Education has been authorized by the voters of this district at the Annual Meeting on May 17, 2022 to raise for the current budget the necessary tax,

THEREFORE, BE IT RESOLVED, that the Board of Education fix the equalization tax rates and confirm the extension of the taxes as they appear in the following described rolls:



<b>Town/Village</b>	<b>Taxable Assessed Value</b>	<b>Equalization Rate</b>	<b>Tax Rate Per M of Assessed Valuation</b>
Batavia	\$11,925,019	100.00%	\$20.958006
Bergen	\$207,425,627	100.00%	\$20.958309
Byron	\$124,452,560	100.00%	\$20.958259
Elba	\$2,070,628	100.00%	\$20.958004
LeRoy	\$7,615,167	83.00%	\$25.250610
Stafford	\$53,229,502	100.00%	\$20.958006
Riga	\$29,926,559	100.00%	\$18.766654
Sweden	\$52,647	100.00%	\$18.766691
Clarendon	\$2,848,701	100.00%	\$20.958005

AND BE IT FURTHER DIRECTED, that the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2022 and end October 31, 2022 giving the tax warrant an effective period of 61 days at the expiration of which time the tax collector shall make an accounting in writing to the Board. If payment is not made by the specified dates, unpaid taxes will be returned to County of Genesee, County of Monroe and County of Orleans where a penalty will be computed and added to the Town and County tax bill, effective January 1, 2023

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1<sup>st</sup> month free period,

2<sup>nd</sup> month interest of two (2) percent added

The motion passed 5 Yes, 0 No.

Approval –  
SEQRA for  
SMART Bond  
Project  
Supplemental  
#1

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by T. Menzie to approve the SEQRA for the SMART Bond Project Supplemental #1.

BYRON BERGEN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION  
RESOLUTION REGARDING SEQRA DETERMINATION

WHEREAS, the Byron Bergen Central School District Board of Education (the “Board”) has considered the impact to the environment of following Scope of Work to be completed:

1. Byron Bergen SMART Schools Bond Act Project  
(SED # 18-07-01-00-04)

#### SCOPE OF WORK SUMMARY

Installation of Emergency Classroom Communication including Voip phone system, upgrade of existing network switching and wifi access points and expansion of video security and exterior door security system to update and enhance district assets.

WHEREAS, the Board has reviewed the Scope of Work set forth above as one Proposed Action, and has further consulted with its Architects and legal counsel with respect to the potential for environmental impacts resulting from the Proposed Action;

WHEREAS, the Board has relied on the statement of facts contained in the State Education Department Project Descriptions (Form FP-PD) and reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR. Part 617 of the Environmental Conservation Law, Article 8 ("SEQRA") and concluded that the project involves:

- Maintenance or reconstruction involving no substantial changes in an existing facility or structure (6 NYCRR §617.5(c)(1));
- Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes (6 NYCRR §617.5(c)(2));

THEREFORE, BE IT RESOLVED, by the Board as follows:

1. The Proposed Action, individually and cumulatively, does not constitute substantial changes to the existing facilities and involves routine activities of educational institutions, and, therefore, does not exceed the thresholds for a Type II Action established under 6 NYCRR Part 617.
2. The Board hereby determines the Proposed Action is a Type II action in accordance with SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

The motion passed 5 Yes, 0 No.

Approval –  
Resignation –  
Elementary  
Principal –  
Brian Meister  
(Eff. 8/5/22)

Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by K. Carlson to approve the Resignation of Elementary Principal – Brian Meister (Eff. 8/5/22).

The motion passed 5 Yes, 0 No.

Approval –  
2022-2023  
Mentor  
Appointments

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by J. Cook to approve the 2022-2023 Mentor Appointments.

2022-2023 Mentor Appointments

Mentor	Mentee
Ken Gropp	Janet Williams
Alana Penna	Trey Nadolinski
Ken Rogoyski	Joseph Paris
Jessica Golino-Smith	Alyssa Hancock
Kelly Stephen	Melissa Conaghan
Daneen Williams	Tammy Stewart
Aaron Clark	Elliott Flint
Sandy Auer	Marc Palmer
Robert Kaercher	Courtney Bapst
Jason Blom	Mary Bochicchio
Danielle Carson	Katlin Blackburn
Diane Taylor	Leah Lyons
Diana Walther	Cayli Carmona
Craig Schroth	Meaghan Reihs
Megan Wahl	Savannah Vascukynas
Karen Tischer	Grace Campbell
Amber Taylor-Burns	Kristina D'Agostino
Erin Varley	Darlene Sommerfeldt
Debbie Slocum	TBD

The motion passed 5 Yes, 0 No.

Approval –  
2022-2023  
Elementary  
Grade Level  
Team Leaders

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the 2022-2023 Elementary Grade Level Team Leaders.

UPK/K – Ayn Gardner  
1<sup>st</sup> Grade – Michelle Matteson  
2<sup>nd</sup> Grade – Daneen Williams  
3<sup>rd</sup> Grade – Colleen Hardenbrook  
4<sup>th</sup> Grade – Jenna Carney  
5<sup>th</sup> Grade – Erin Varley

The motion passed 5 Yes, 0 No.

Approval –  
LTS Elementary  
Teacher –  
Kristina D'Agostino  
(Eff. 9/6/22)

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by J. Cook to approve the LTS Elementary Teacher – Kristina D'Agostino (Eff. 9/6/22).  
Kristina D'Agostino, who holds Emergency COVID-19 initial certification in the Childhood Education (1-6) certification area in the public schools of New York State, is hereby appointed to the temporary position of (Category IV) Long-Term Substitute Elementary Education Teacher commencing September 6, 2022 through June 23, 2023. The salary

during this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1. This is a benefit eligible position.

The motion passed 5 Yes, 0 No.

Approval –	Upon the recommendation of the Superintendent, it was moved by
Additional	K. Carlson and seconded by T. Menzie to approve the Additional Jr./Sr.
Jr./Sr. High	High Extracurricular Recommendations.
Extracurricular	Student Council Co-Advisor Sara MacKenzie
Recommendations	The motion passed 5 Yes, 0 No.

Public Comment: None

Information/Announcements/Reports:  
None

Requests Requiring Board Consideration:  
None

Review of Next Meeting's Agenda:

- Policy Committee Update
- Facilities Committee Update
- Budget Committee Update
- Audit Committee Update
- SOAR Committee Update
- Positive Recognition

Adjournment: It was moved by K. Carlson and seconded by J. Cook to adjourn the meeting at 5:23 p.m.  
The motion passed 5 Yes, 0 No.